

General Instructions for Local Transfer, Session : 2022-23

(A) Criteria of eligibility for applying local transfer of students:

- (i) The Student must complete at least one academic year of stay in the KV.
- (ii) Students of Class II to IX are eligible for applying local transfer.
- (iii) Candidates whose residential address has been changed from the address mentioned at the time of admission are eligible however supportive documents are required.
- (iv) If the sibling of the student is already studying in the KV where local transfer is sought is eligible to apply local transfer subject to the student has completed at least one year of stay in the KV for whom local transfer is required.
In case, sibling is studying in different KVs, the local transfer will be allowed for the KV having less class enrolment.
- (v) If the admission is done other than under special provision of RTE Quota/ Chairman Quota.
- (vi) If transfer of Govt. Servant is involved and the transfer has been done after the date of admission of the ward.
- (vii) If shifting of family is involved due to change of Govt. accommodation in respect of Govt. Servants.
- (viii) If shifting of family is involved due to owning new house by the parent subject to providing supportive documents in this regard.

(B) Apart from the above mentioned criteria, if local transfer is required on any inevitable grounds, candidate may apply with supportive documents of the ground mentioned in the application.

(C) In case of seeking local transfer in the KV functioning in project sector, parent will have to submit application to the Principal of the KV concerned and the Principal will process the application for obtaining permission of the Chairman VMC.

Note:

1. The transfer will be considered on the basis of priority category wise stated in Admission Guidelines- 2022.
2. Application for local transfer will be considered only up to the class enrolment 50 for category I & II candidates and 45 for other categories.
3. The application for local transfer of candidates submitted with incomplete information or without relevant supportive documents/ certificates will stand invalid & will be rejected.
4. Schedule of Local Transfer should be strictly followed.

KENDRIYA VIDYALAYA SANGATHAN (RO) VARANASI
Tentative Shedule for Local Transfers, Session 2022-23

क्र.सं./ S.N.	सम्बंधित गतिविधि / Activity	समयावधि/ Time Line	टिपणी / Remark
1	स्थानीय स्थानान्तरण अनुसूची का प्रचार-प्रसार/ Publicity of Local Teransfer Schedule	18 June 2022 to 05 July 2022	**By all K.Vs. of respective districts.
2	के. वि. (जहाँ अध्ययनरत) द्वारा आवेदन पत्र वितरण एवं भरे हुए आवेदन जमा करना/ Distribution of Application Forms & Collection of filled ins by KVs (where children study)	06 July 2022 to 12 July 2022	
3	के.वि. से स्थानान्तरण हेतु इच्छित के. वि. में आवेदन भेजना/ Submission of Reccomended/ Not Reccomended Forms by K.Vs (where children study) to the K.Vs., where admission is sought	Upto 14 July 2022	
4	इच्छित के. वि. द्वारा स्टेशन समन्वयक को आवेदन भेजना / Submission of Reccomended/ Not Reccomended Forms by K.Vs. (where admission is sought) to Station Coordinators	Upto 16 July 2022	
5	स्टेशन समन्वयक की सम्बंधित प्राचार्यों के साथ बैठक एवं आवेदनों पर विचारोपरान्त निर्णय/ Meeting of Station Coordinators with the K.Vs. concened (invoived in process)	Upto 19 July 2022	
6	अंतिम अनुमोदन हेतु स्टेशन समन्वयकों की क्षेत्रीय कार्यालय में उपायुक्त महोदय के साथ बैठक/ Meeting of Station Coordinators, with D.C. KVS (RO) for final Approvals etc	On 21 July 2022	
7	स्टेशन समन्वयकों द्वारा सम्बंधित विद्यालयों को स्थानीय स्थानान्तरण की सूचना/ Information of Local Transfers by Station Coordinators to the K.Vs. concened	Upto 23 July 2022	
8	के. वि. (जहाँ अध्ययनरत) द्वारा अभिभावकों को सूचना सम्प्रेषण/ Information of Local Transfers by the concened K.Vs. (where children study) to the respective parents	Upto 25 July 2022	
9	स्थानांतरित बच्चों के नए के.वि. में प्रवेश / Admissions of transferred children in new K.Vs.	Upto 30 July 2022	

क्र.सं./ S.N.	स्टेशन का नाम/ Name of Station	नामित स्टेशन समन्वयक/ Nominated 'Station Coordinators'
1	गोरखपुर / Gorakhpur	Mr. Sanjay Kumar, Ppl., K.V. AFS Gorakhpur
2	वाराणसी / Varanasi	Mr. Barister Pandey, Ppl., K.V. 39 GTC Varanasi
3	इलाहाबाद (प्रयागराज)/ Allahabad	Dr. Shalini Dixit, Ppl, K.V. AFS Manauri, Allahabad